



The American Embassy is accepting applications for the following position:

HVAC Mechanic

Salary range \$26,121 - \$39,181/year

The successful candidate will be employed as an HVAC/R Technician to carry out skilled Heating, Ventilation & Air Conditioning systems operation and maintenance throughout the Embassy Compound and Government Owned and residential properties. Job holder receives written or verbal requests for maintenance services and reviews all of the necessary information to determine whether the work is of a routine or emergency nature. Familiarization of general HVAC mechanical and electrical systems and relevant codes is required.

Interested candidates are required to possess the following skills and qualifications:

- **Education:** Completion of High School and completion of two-year vocational training program from an accredited institute recognized as producing HVAC/R technicians required. The job holder must possess a minimum EPA 608 Universal certification.
- **Experience:** A minimum of three years of journey-level experience in the repair and maintenance of HVAC/R systems required.
- **Skills:** Must be skilled in HVAC/R maintenance, and electrical maintenance related to HVAC/R controls. Must have a Bahamian driver's license and the ability to drive passenger vehicles and pickup trucks with manual and automatic transmissions. Job holder must be able to produce detailed and concise written reports in English to the Maintenance Supervisor and/or Facility manager as required. Additionally, the job holder must be able to comprehend engineering reports provided by HVAC/R Subject Matter Experts.
- **Language:** Level III in both English written and spoken proficiency is required.

The complete Vacancy Announcement and Application forms are available online at:
http://nassau.usembassy.gov/job_opportunities.html.

Electronic submission of applications must be submitted to the following email:
NassauHR@state.gov for consideration.

Applications will not be accepted at the Security Gate of the Embassy.

Deadline: March 4, 2016.

Due to the high volume of applications, unsuccessful candidates will not be contacted.